

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 01 December 2025 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. **Apologies:** To note any apologies received and the reasons for absence.
2. **Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 03 November 2025 as a true record.
3. **Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
4. **Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
5. **Chair's Announcements:** To receive any announcements from the Chair.
6. **Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
7. **Reports**
 - a) To receive reports from Councillors attending events or meetings not otherwise on the Agenda.
 - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
 - c) To receive any relevant information from Cumbria Police.
8. **Planning**
 - a) **Applications Received:** To note any planning applications received from LDNPA and circulated to Members of the Council since the last meeting:
 - i) T/2025/0223: **Cragg Howe, Lyth, Kendal, LA8 8DF** – Management of Cragg Wood as per 10-year management plan. **Withdrawn** 11/11/2025
 - ii) 7/2025/5624: **5, Starnthwaite Ghyll Cottages, Fox Fell LA8 8HZ** – Erection of porch to existing dwelling with permitted development rights. Comments by 10 December
 - iii) 7/2025/5463: **Field near Broadoak LA8 8JL** – Amendments to previous application: change of siting of field shelter for two ponies. Comments by 27 November – extension requested.
 - b) **Applications Received since publishing the Agenda:** To note any planning applications received after publishing the Agenda – To be advised if applicable.
 - c) **Responses:** To note the following responses submitted to LDNPA following consideration by the Parish Council:
 - i) T/2025/0194: **Old School, The Howe, Lyth LA8 8DF** – Application to fell 30 ash trees with die-back. Neutral response submitted 13/11/2025 including request that LDNPA use a Tree Officer to confirm that all the trees to be felled are ash; that they are all clearly dead or dying; that consideration be given to the environmental value of leaving standing dead timber and an assessment of the potential for resistant re-growth. And to query plans for replanting with alternative species.
 - d) To note decisions on planning applications since the last meeting:
 - i) 7/2025/5331: **Land off Woodside Road, Crosthwaite, Kendal** – Erection of self-build agricultural dwelling. **ACON** 07/11/2025
 - ii) 7/2025/5106: **Orchard Barn, Crosthwaite, Kendal, LA8 8HS** - Alterations to south elevation roof; extension of roof line on the west elevation; oak supporting structure and lowering of existing patio. Internal alterations. **No Objection** submitted 15/10/2025. **Granted** 24/11/2025
 - e) To note any other planning matters:
 - i) Schedule of Developments: To note updates on other planning matters (Schedule to be circulated).
9. **Highways and Footpaths**
 - a) Highways: To consider any matters not raised in the report from Westmorland & Furness Council including road surface at the junction of Oak Lane opposite the Argles Memorial Hall
 - b) Crosthwaite and Lyth Speed Reduction Project: To receive an update.
 - c) Grass cutting and any other footpaths / track matters

10. Trees, Woods, Hedges & Grass:

- a) Trees and Woods
 - i) Orchard, Jubilee Wood: To receive an update on the grant from Community Tree and Hedgerow Planting Grant Scheme.
 - ii) Lyth Valley Damsons – community cooperative: To receive an update from Cllr. Harnby.
- b) Hedges and Grass: Update on proposed meeting between Chair and Clerk.

11. Parish Land

- a) To receive an update on matters relating to property management including update of leases
- b) Maintenance of Parish Assets: Verbal Report.
- c) The Parish Room – windows, cleaning and wi-fi.

12. Neighbourhood Plan:

- a) To receive an update on the current position with the Neighbourhood Plan
- b) To receive an update on the development of a Strategic Plan
- c) To receive feedback from the meeting of neighbouring parish councils held on 16 October (notes circulated).

13. Finance:

- a) Receipts: To note there has been the following receipt other than investment income since the last meeting:
 - i) Rent received: £ 15.00
- b) To note any receipts since publishing the agenda
- c) To note that the Npower payment for October 2025 is: £ 46.01
- d) Payments: To approve the following payments:
 - i) M R Curry - Salary and expenses November 2025: £ 693.53
 - ii) HMRC – PAYE & NIC on above salary: £ 517.26
- e) To note any payments due since publishing the Agenda
- f) To receive, consider, amend (where necessary) and agree the draft budget 2026/27
- g) To authorise the RFO to request the precept 2026/27
- h) To note the bank balance at 30 November 2025 and authorise the Chair to counter-sign the bank statement.

14. Governance:

- a) To receive a report on progress with implementing the requirements of Assertion 10 (digital and data protection responsibilities).

15. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc.
- b) To consider any specific items of correspondence received
- c) To note any correspondence received since publishing the Agenda.

16. To note any items 'For Information' – *No decisions or action permitted*

17. Councillor's issues to be Raised – *No discussion to take place on these matters but will be placed on the next Agenda.*

Date of the Next Meeting – To confirm the date of the next meeting of the Parish Council Meeting to be held on 02 February 2026.

Martin Curry, Clerk to the Council

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26 November 2025