

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 01 September 2025 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. **Apologies:** To note any apologies received and the reasons for absence.
2. **Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 07 July 2025 as a true record.
3. **Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
4. **Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
5. **Chair's Announcements:** To receive any announcements from the Chair.
6. **Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
7. **Reports**
 - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
 - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
 - c) To receive any relevant information from Cumbria Police.
8. **Planning**
 - a) To note that the following planning applications were received from LDNPA and circulated to Members of the Council since the last meeting: No new planning applications have been received LDNPA since the last meeting
 - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
 - c) To note responses submitted to LDNPA following consideration by the Parish Council:
 - i) 7/2025/5264: **Plum Tree Cottage, Lyth, LA8 8DD** – Change of Use to a garden. No Objection submitted 10/07/2025. (See (d) below).
 - ii) 7/2025/5307: **Mireside Farm, LA8 8BT**: Replacement agricultural access on to A5074. Objection submitted 10/07/2025 (See (d) below).
 - iii) 7/2025/5322: **Valley View, Johnscapes, Lyth Valley LA8 8DG**: Change of use for siting of residential caravan for residential use. No Objection submitted 10/07/2025. (See (d) below).
 - iv) 7/2025/5331: **Land off Woodside Road, Crosthwaite, Kendal** - For a Self-build agricultural workers dwelling. Objection submitted 10/07/2025. Applicant's response on the planning portal; also direct representation to PC (email 26/08/2025) requesting a review. Determination pending.
 - d) To note decisions on the following planning applications since the last meeting:
 - i) 7/2025/5283: **Flodder Hall, Lyth LA8 8DG** – Erection of Slurry Tower. No Objection submitted on 16/06/2025. ACON 29/07/2025.
 - ii) 7/2025/5307: **Mireside Farm, LA8 8BT**: Replacement agricultural access on to A5074. Application withdrawn 22/07/2025.
 - iii) 7/2025/5264: **Plum Tree Cottage, Lyth, LA8 8DD** – Change of Use (CLEUD) to a garden. CLEUD refused 14/08/2025.
 - iv) 7/2025/5322: **Valley View, Johnscapes, Lyth Valley LA8 8DG**: Change of use (CLUED) for siting of residential caravan for residential use. CLUED granted 11/08/2025.
 - e) To note any other planning matters:
 - i) Enforcement Case E/2024/0236 at Starnthwaite: Update on representations to LDNPA circulated 20/07/2025.
 - ii) 4, Oak Fold: To note response on occupation from Castles and Coasts (circulated 22/07/2025)
 - iii) Circus vehicles – lay-by parking: under review
 - iv) For sale notice on public land: Update on response from Highways. Cllr. Bavin to report.
 - v) Schedule of Developments: To note other updates on other planning matters.

9. Highways and Footpaths

- a) Highways: To consider any highways matters not raised in the report from Westmorland & Furness Council.
- b) Grass cutting and any other footpaths / track matters: To note correspondence regarding the Parish Walkway.

10. Trees, Woods, Hedges & Grass:

- a) Trees and Woods
 - i) To note a response from Highways regarding ash dieback on the roadside verge at Mearsons.
 - ii) Orchard, Jubilee Wood: To receive an update on the grant from Community Tree and Hedgerow Planting Grant Scheme.
- b) Hedges and Grass: To receive any updates on hedges and grass requirements and anticipated Autumn programme.

11. Parish Land

- a) To receive an update on matters relating to property management including update of leases
- b) Maintenance of Parish Assets: To consider maintenance requirements for parish assets.
- c) The Parish Room – windows, cleaning and wi-fi.

12. Neighbourhood Plan: To receive an update on the current position.

13. Environmental Initiatives: To note any current environmental initiatives.

14. Finance:

- a) Receipts: To note there have been no receipts other than investment income since the last meeting
- b) To note any receipts since publishing the agenda
- c) To note that the Npower payments for June and July 2025 were £32.53 and £34.32 respectively
- d) Payments: To approve the following payments made between meetings:
 - i. M R Curry - Salary and expenses July 2025 - £356.12
 - ii. HMRC - PAYE and NIC on above salary - £222.45:
- e) To note that the Local Government Services Pay Agreement 2025/26 has been finalised giving an increase of 56p per hour to the Clerk and the RFO from 1st April 2025
- f) To approve the following payments:
 - i. M R Curry – Salary and expenses August 2025 (including arrears) - £383.57
 - ii. HMRC – PAYE and NIC on above salary - £268.65
 - iii. Chis Smith - Lengthsman's insurance - £219.60
 - iv. Heather Young - Parish Room window cleaning - £12.00
- g) To approve any payments due since publishing the agenda
- h) To note the bank balance at 31 August 2025 and authorise the Chair to counter-sign the bank statement.
- i) To consider a request for grant from Crosthwaite C of E School (circulated 20/07/2025)
- j) To consider a request for grant from Crosthwaite Playgroup (circulated 17/08/2025)

15. Governance: To note new requirements (Assertion 10) in the Practitioners' Guide for Town and Parish Council focusing on digital and data protection responsibilities with effect from 01 April 2025.

16. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

17. To note any items 'For Information' – No decisions or action permitted

18. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

Date of the Next Meeting – To confirm the date of the next meeting of the Parish Council Meeting to be held on 06 October 2025.

Martin Curry, Clerk to the Council

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27 August 2025