

## CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 02 February 2026 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

### AGENDA

1. **Apologies:** To note any apologies received and the reasons for absence.
2. **Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 01 December 2025 as a true record.
3. **Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
4. **Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
5. **Chair's Announcements:** To receive any announcements from the Chair.
6. **Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
7. **Reports**
  - a) To receive reports from Councillors attending events or meetings not otherwise on the Agenda.
  - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor.
  - c) To receive any relevant information from Cumbria Police.
8. **Planning**
  - a) **Applications Received:** To note the following planning applications received from LDNPA and circulated to Members of the Council since the last meeting:
    - i) 7/2025/5652: **Fox Fell, 5, Starnthwaite Ghyll Cottages** – Detached garage, associated groundworks
    - ii) T/2025/0223: **Cragg Howe, Lyth, Kendal, LA8 8DF** – Halo thinning around veteran trees; pruning to maintain paths and rides. Coppicing small coupes. Forwarded 11/12/2025. No response submitted. (See d.vi below).
    - iii) 7/2025/5676: **Ghyll Head Farm, Crosthwaite LA8 8JB** - Conversion of remaining section of barn – no objection submitted to the first stage previously approved. Forwarded 11/12/2025. No response submitted. Application still being considered.
    - iv) 7/2025/5670: **Witherslack Lodge, Witherslack LA11 6SJ** – Replacement of septic tank & treatment plant. Forwarded 11/12/2025. No response submitted. Application still being considered.
    - v) 7/2025/5264: **Plum Tree Cottage, Lyth LA8 8DD – Appeal** against refusal of consent for change of use of land to a garden (refused 14/08/2025). No Objection submitted on 10/07/25 on condition that the change of use complies with the definition of a garden and will not be used for other development purpose and that the adjacent track remains unobstructed. Responses to the Inspector by 19/02/2026.
  - b) **Applications Received since publishing the Agenda:** To be advised if applicable.
  - c) **Responses:** To note responses submitted to LDNPA following consideration by the Parish Council:
    - i) 7/2025/5463: **Field near Broadoak LA8 8JL** – Amendments to previous application: change of siting of field shelter for two ponies. **No Objection** submitted 03/12/2025 (see d.ii below)
    - ii) 7/2025/5624: **5, Starnthwaite Ghyll Cottages, Fox Fell LA8 8HZ** – Erection of porch to existing dwelling with permitted development rights. **No Objection** submitted 03/12/2025 (see d.iii below)
  - d) To note decisions on planning applications since the last meeting:
    - i) T/2025/0194: **Old School, The Howe, Lyth LA8 8DF** – Application to fell 30 ash trees with die-back. Neutral response submitted 13/11/2025 with observations. **ACON** 03/12/2025
    - ii) 7/2025/5465: **Field near Broadoak LA8 8JL** – Amendments to previous application: change of siting of field shelter for two ponies. No Objection submitted 03/12/2025. **ACON** 09/12/2025
    - iii) 7/2025/5624: **5, Starnthwaite Ghyll Cottages, LA8 8HZ** – Erection of porch to existing dwelling with permitted development rights. **ACON** 10/12/2025
    - iv) 7/2025/5652: **5, Starnthwaite Ghyll Cottages LA8 8HZ** – Detached garage & associated groundworks. **ACON** 13/01/2026
    - vi) T/2025/0223: **Cragg Howe, Lyth, Kendal, LA8 8DF** – Halo thinning around veteran trees etc. **ACON** 23/01/2026
  - e) To note any other planning matters:
    - i) Schedule of Developments: To note updates on other planning matters (Schedule to be circulated).

## 9. Highways and Footpaths

- a) To consider any matters not raised in the report from Westmorland & Furness Council
- b) Crosthwaite and Lyth Speed Reduction Project: To receive an update.
- c) Public Transport: To note a letter in the Sunday Telegraph (07/12/25) via Cllr. Harnby and follow-up

## 10. Trees, Woods, Hedges & Grass

- a) Trees and Woods:
  - i) Orchard, Jubilee Wood: To receive an update on the creation of a community orchard.
  - ii) Lyth Valley Damsons – community cooperative: To receive an update from Cllr. Harnby.
- b) Hedges and Grass: Update on meeting between Chair and Clerk.

## 11. Parish Land

- a) Rents: To approve new rents for Parish land with effect from 01 April 2026
- b) Leases: To approve revised leases for Parish Land
- c) Maintenance of Parish Assets including the Parish Room (windows, cleaning, wi-fi). Verbal Report.
- d) Managing Assets: Training Course 25 February. To approve Clerk's attendance on a CALC course covering the effective management of council assets

## 12. Crosthwaite & Lyth Parish Council Strategic Plan:

- a) To receive an update on the current position with the Neighbourhood Plan
- b) To receive an update on the development of a Strategic Plan
- c) To note follow up to the meeting of neighbouring parish councils held on 16 October.

## 13. Finance:

- a) Receipts: To note there have been no receipts other than investment income since the last meeting.
- b) To note any receipts since publishing the agenda
- c) To note that the Npower payments for November and December 2025 were: £55.76 & £51.75 respectively
- d) Payments:
  - To approve the following payments made between meetings:
    - i) M R Curry - Salary and expenses December 2025: £ 480.72
    - ii) M R Richardson – Salary, part overtime and expenses October to December 2025: £ 976.58
    - iii) HMRC – PAYE & NIC on above salaries: £ 347.22
  - To approve the following payments due:
    - iv) M R Curry – Salary and expenses January 2026: £ 472.97
    - v) HMRC – PAYE & NIC on above salary: £ 130.02
    - vi) Parish Online – Annual subscription: £ 57.60
- e) To approve any payments due since publishing the Agenda
- f) To note the bank balance at 31 December 2025 and authorise the Chair to countersign the bank statement.

## 14. Governance:

- a) Assertion 10: To receive a report on progress with implementation of the requirements of Assertion 10 (digital and data protection responsibilities).
- b) To approve the Freedom of Information Policy (draft previously circulated on 29/11/2025)
- c) Community Governance Review: To note outcomes.
- d) Councillor vacancy: To agree actions to fill the current vacancy.

## 15. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc.
- b) To consider any specific items of correspondence received
- c) To note any correspondence received since publishing the Agenda.

## 16. To note any items 'For Information' – To note submission of annual returns (2024-25) for 3 charities

## 17. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

**Date of the Next Meeting** – To confirm the date of the next meeting as 02 March 2026.

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28 January 2026