

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend The Annual Parish Council Meeting of Crosthwaite and Lyth Parish Council to be held on **Monday 11 May 2026 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

Please note the following for information:

- By virtue of the Local Government Act 1972, it is a statutory requirement to hold an Annual Parish Council Meeting in May
- It is a statutory requirement that the first business of the Annual Parish Council Meeting shall be to elect a Councillor as Chair of the Parish Council.

AGENDA

- 1. Election of Chair:** To elect a Chair for 2026-27 and receive a Declaration of Acceptance of Office.
- 2. Apologies:** To note any apologies received and the reasons for absence.
- 3. Minutes:** To authorise the Chair to sign the Minutes of the meeting held on 13 April 2026 as a true record.
- 4. Declarations of Interest:** To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
- 5. Requests for Dispensation:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 6. Election of Vice-Chair:** To elect a Vice-Chair for 2026-27 and to receive a Declaration of Acceptance of Office.
- 7. Meeting Dates 2026-27:** To confirm the dates of Parish Council meetings for 2026-27
- 8. Representation on Outside Bodies:** To consider appointments that might need to be made or confirmed (current representations to be circulated)
- 9. Chair's Announcements:** To receive any announcements from the Chair.
- 10. Public Participation:** Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
- 11. Reports**
 - a) To receive reports from Councillors attending events / meetings not otherwise on the Agenda.
 - b) To receive a report on any relevant matters from the Westmorland and Furness Councillor (W&FC).
- 12. Planning** (ACON = Approved with Conditions)
 - a) To note planning applications received from LDNPA and circulated to Members of the Council since the last meeting:**
 - i) 7/2026/5210 – **Lyth Valley Hotel, Lyth LA8 8DB:** Change of Use from Hotel to either a primary or main residence or short-term holiday letting accommodation. Responses by 20 May 2026
 - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda** – To be advised if applicable.
 - c) To note responses submitted to LDNPA following consideration by the Parish Council:**
 - i) 7/2025/5682 – **Land at St Mary's Church, Mill Lane, Crosthwaite:** Retrospective permission for Change of Use of former agricultural land to community memorial forest & associated access improvements. **Objection** submitted 14/04/2026. Application being considered at time of writing.
 - d) To note decisions on the following planning applications since the last meeting:**
 - i) 7/2026/5153 – **Starnthwaite Ghyll Weir, Starnthwaite LA8 8LP:** Demolition of partly collapsed weir. For information only – no provision for consultation. **Determined** 13/04/2026.
 - ii) 7/2026/5152 – **Land off Woodside Road, Crosthwaite:** Erection of self-build agricultural dwelling: variation of conditions on consent 7/2025/5331 relating to Conditions 2 (plans), 5 & 9 (materials). No provision for consultation. **Determined** 22/04/2025.
 - iii) 7/2026/5143 - **Flodder Hall, Lyth, LA8 8DG:** Discharge of net biodiversity gain condition on 7/2025/5283 (Erection of slurry tower). No provision for consultation – for information only. Application under consideration.

iv) 7/2025/5670 – **Whitbarrow Lodge, Witherslack LA11 6SJ**: Replacement of septic tank with packaged treatment plant to serve 4 dwellings. **Granted** 16/04/2026.

e) To note any other Planning Matters:

- i) APP/Q9495/X/25/3376174 - **Plum Tree Cottage, Lyth LA8 8DD: Appeal** against refusal of Change of Use of land to a garden. There is no update to report.
- ii) EI/282351 – Highways Enquiry: Dropped curb to pavement, Oak Fold, Crosthwaite
- iii) Schedule of Other Developments: (Schedule to be circulated).

13. Highways and Footpaths

- a) Highways: To consider any highways matters not raised in the report from W&FC
- b) Speed Reduction Project: To receive any update
- c) Public Transport initiatives: To receive any update
- d) Autumn litter pick: To confirm the proposal for an Autumn litter pick and initial details

14. Trees, Woods, Hedges & Grass:

- a) Trees and Woods
 - i) Orchard, Jubilee Wood: update on planning meeting
 - ii) Lyth Valley Damsons: General update
- b) Hedges and Grass: To receive an update on the preparation of a Management Schedule and any current requirements

15. Parish Land and Property

- a) Leases / rents: To confirm the issue of rent demands and letting of vacant property
- b) Maintenance of Parish Assets: To receive a report on progress
- c) Parish Room: To note proposals for a Memorandum of Understanding for users of the Parish Room

16. The Annual Parish Meeting: To review outcomes from the Annual Parish Meeting held on 20 April.

17. Crosthwaite and Lyth Parish Council Strategic Plan: To consider proposals for implementation

18. Finance:

a) Receipts: To note there have been the following receipts other than investment income since the last meeting:

- i) Rents received: £30.00
- ii) Precept - Westmorland & Furness Council: £15,210.00

b) Receipts since publishing the Agenda: To note any receipts since publishing the Agenda

c) Npower: To note the Npower payment for March 2026: £52.37

d) Payments: To approve the following payments:

- i) M R Curry - Salary and expenses April 2026: £472.97
- ii) HMRC – PAYE and NIC on above salary: £130.02
- iii) CALC - Annual subscription 2026/27: £255.39
- iv) Zurich Insurance - Annual insurance premium to 31 May 2027: £566.60

e) Further Payments: To approve any payments due since publishing the agenda

f) Receipts and Payments: To receive and note the receipts and payments account for the year ended 31 March 2026

g) Sums Insured: To review and confirm the sums insured under the insurance policy

h) Asset Register: To receive and approve the Asset Register at 31 March 2026

i) Internal Audit: To receive and approve the annual Internal Audit Report for the year ended 31 March 2026

j) Certificate of Exemption: To complete the Certificate of Exemption from a limited assurance review

k) Annual Governance Statement: To approve and sign the Annual Governance Statement 2025/26

l) Accounting Statements: To approve and sign the Accounting Statements 2025/26

m) Public Rights: To confirm the dates of the period for the exercise of public rights

n) Bank Balance: To note the bank balance at 30 April 2026 and authorise the Chair to counter-sign the bank statement

19. Governance

- a) To receive an update on current status and requirements for approval of Policy Documents
- b) To note any outstanding issues with the implementation of Assertion 10

20. Correspondence: To note any other correspondence received and not included as part of an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc.
- b) To consider any specific items of correspondence received (To be advised)
- c) To note any correspondence received since publishing the Agenda.

21. To note any items 'For Information' – No decisions or action permitted

22. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

Date of the Next Meeting – To confirm the date of the next meeting of the Parish Council Meeting to be held on 01 June 2026.

This Agenda published on 06 May 2026

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